



ORANGE COUNTY AIRPORT COMMISSION
AIRPORT COMMISSION HEARING ROOM
3160 AIRWAY AVENUE
COSTA MESA, CA 92626

MINUTES OF REGULAR MEETING

MARCH 15, 2023

COMMISSIONERS PRESENT: Susan Dvorak, Chair, Fifth District
Brendan O'Reilly, Vice Chair, Fourth District
P. Alberto Sandoval, Commissioner, First District
Bruce Junor, Commissioner, Third District

COMMISSIONERS ABSENT: None

AIRPORT STAFF PRESENT: Komal Kumar, Interim Assistant Airport Director
Mark Sanchez, Deputy County Counsel
Christine Nguyen, Deputy County Counsel
Richard Steele, Deputy Airport Director, Operations
Jessica Miller, Information Technology Security Manager
Von Hester, Senior Information Technologist
Amy Goethals, Real Estate Manager
Elizabeth Gallegos, ASR Manager

CALL TO ORDER: Chair ~~Ashland~~ Dvorak called the meeting to order.

PLEDGE OF ALLEGIANCE: Commissioner Junor led the assembly in the Pledge of Allegiance.

Chair Dvorak introduced and welcomed P. Alberto Sandoval to the Orange County Airport Commission.

1. **APPROVAL OF MINUTES:** On Chair Dvorak's motion and Commissioner Junor's second, the Regular Meeting Minutes of January 4, 2023, were approved by a unanimous vote.

2. **RENEW CONTRACT FOR COMMON-USE PASSENGER PROCESSING SYSTEM (ASR 23-000167)**

Recommended Action: Authorize the County Procurement Officer or Deputized designee to execute Amendment Number One for Common-Use Passenger Processing System (CUPPS) Maintenance and Repair to renew the sole source contract with Materna IPS USA Corp. effective June 1, 2023, through May 31, 2025, in an amount not to exceed \$5,075,801; and make CEQA findings.

Deputy Airport Director Operations Richard Steele shared a presentation explaining CUPPS, discussed the recommended action, and answered questions from the Airport Commission regarding costs, contract services, and the timeline to release a Request for Proposal (RFP).

IT Security Manager Jessica Miller answered questions from the Commission regarding the existing Common-Use System Equipment and related infrastructure at John Wayne Airport.

The following is the action taken by the Orange County Airport Commission: On Commissioner Junor's motion and Commissioner Sandoval's second, Item No. 2 was approved by a unanimous vote.

APPROVE OTHER DENIED

Unanimous (1) Sandoval: Y (2) Vacant: X (3) Junor: Y (4) O'Reilly: Y (5) Dvorak: Y
Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

3. DELETED

4. AIRPORT NOISE VIOLATION COMMITTEE INTERIM CHAIRPERSON AND MEMBER SELECTION FOR THE 2023 CALENDAR YEAR

Deputy County Counsel Mark Sanchez discussed the purpose of the Airport Noise Violation Committee and answered questions from the Commission.

The Commission discussed continuing the item to the next meeting to allow the newly appointed District Two Commissioner to be sworn in.

The following is the action taken by the Orange County Airport Commission: On Vice Chair O'Reilly's motion and Commissioner Junor's second, Item No. 4 was continued to the next meeting.

APPROVE OTHER DENIED

Unanimous (1) Sandoval: **Y** (2) Vacant: **X** (3) Junor: **Y** (4) O'Reilly: **Y** (5) Dvorak: **Y**
Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

5. SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS (Board) Interim Assistant Airport Director Komal Kumar stated that on January 10, 2023, the Board Approved, as Recommended, the Airline Lease with Breeze Aviation.

6. ADDITIONAL BUSINESS

A. PUBLIC COMMENTS – Newport Beach resident Jim Mosher commended Airport staff for promptly releasing JWA's 200th Quarterly Noise Report. Mosher addressed his concerns regarding specific noise monitors not working, as indicated in the latest report. Mosher also asked Airport staff if it is known if out of the three million people in Orange County how many distinct people use the Airport each year and if it is known how many times a year each distinct person uses the Airport.

B. AIRPORT DIRECTOR COMMENTS – None

C. AIRPORT COMMISSION COMMENTS

- Chair Dvorak discussed the standard operating procedure for any questions regarding meeting agenda items by Airport Commission members is to send them to Elizabeth in advance so they can be provided to the entire Commission during the meeting.
- Chair Dvorak asked Airport staff if it would be possible to hold study sessions before Airport Commission meetings for more complex agenda items. Deputy County Counsel Mark Sanchez stated that a study session would need to be fewer than three members to not violate the Ralph M. Brown Act. Counsel stated that the Commission can agendize an item to discuss, or a Commissioner can meet with an Airport division individually to discuss a meeting item.
- Vice Chair O'Reilly asked if there is a requirement for agenda items to be posted by a specific timeframe before the meeting. Deputy County Counsel Mark Sanchez responded that the requirement is 72 hours before the meeting time. Chair Dvorak stated that Vice Chair O'Reilly had requested the items be sent to the Airport Commission one week ahead and asked if that was possible. Interim Assistant Airport Director Komal Kumar responded that Airport staff would continue to try sending out agenda items one week prior, but there may be instances where staff will need additional time, and meeting items will be sent out on the Friday before the Airport Commission Meeting.

7. ADJOURNMENT OF PUBLIC MEETING The meeting adjourned at 5:46 p.m.